

PPD SHE Mgmt Comm – 11 Feb 2022

- Actions from last meeting – MvdG
- Boulby Status – AM/PS
- PPD DSC Report – MvdG
- SHE Report –SHE Grp
- AOB
- New Actions

App:

Actions from 12 Nov 2021

1. New Lone Working document has been drafted. To be further discussed with lab workers. Maurits and Craig Sawyer.
2. Guide to disposal of rubbish required for the department – Terry will produce.
3. With regard to Covid, RAL has moved away from centralised occupancy management and this is now per building/department. Maurits to organise risk assessment update. Done: **RA ref 3323**
4. Tony mentioned new nitrogen system at Boulby and the oxygen depletion calculation which is being done by Emma. Maurits will offer to help with this.
5. Terry will ensure new SHE notices are added to PPD noticeboards.
6. Fire Risk assessments – R5.2 still to be done – Maurits will complete with Steve Wollen. **Done 8 Feb 22**

Covid L2 operations

- Onsite PPD occupancy: ~ 35 people per day
- RAL on-site occupancy management done per building/Dept. Associated Risk Assessment drawn up. Currently mainly referring to established L2 Covid measures in place.
- We have most multiple occupancy offices in PPD now covered by CO₂ monitors. Note, Estates do not equip lab spaces with these.

Zone	Contact	Deputy
R1 labs	Craig Sawyer	Jens Döpke
R5.2 exp hall	Maurits vd Grinten	Mark Tucker
R1 1 st floor PPD offices	Chris Brew	Ian Loader
R1 2 nd floor PPD offices	Maurits vd Grinten	Mark Tucker
R1 PPD meeting rooms	Debbie Loader	
Out-of-hours	Maurits vd Grinten	

Boulby Status – Tony/Paul



PPD DSC report

- SHE notices & notes
- Incidents reported
- Improvement Plan status
- Audit record
- Safety Tours
- Mandatory Training
- RAL safety committee

SHE notices: SN283

Here's looking at you Kid!



Year on year people working on STFC sites suffer eye injuries. Fortunately these are minor but all have the potential to damage a sensitive and important organ.

The **ABC** of Eye injury prevention:

- **A**ssess your hazards
- **B**e sure your safety glasses fit properly
- **C**omply with all safety requirements

REMEMBER:

- Make sure your safety glasses have side protection
- If you wear glasses you may need prescription safety glasses
- Eye protection only works when worn over your eyes! Not on your head or around your neck.
- Ensure protective eyewear is stored and maintained in good condition.
- Never watch welding processes.
- Always use eye protection when working with compressed air, hazardous substances, power tools, power washers and hand tools e.g. chisels.



COVID-19; CO₂ Monitors



Carbon dioxide monitors have been placed in meeting rooms and other shared areas.

These do not measure the presence of Covid-19 but they do give a good indication of the effectiveness of ventilation in a given area.

< 800 PPM
Acceptable

800 – 1000 PPM
Open windows,
reduce occupancy

> 1000 PPM
High CO₂ levels,
leave room and
report

Good ventilation, social distancing and hygiene are key to minimising the spread of COVID-19.

Regularly check the monitor and take action if these levels are exceeded.

SHE notices: SN283

Did you know that SHE Group can assess and make recommendations to improve:

Noisy Work Areas?

We can assess a single piece of equipment or a full workshop to identify sources of noise and ways to protect against exposure. We can monitor personal exposure as well as workplace levels.



Slippery Floors?

We can assess new flooring materials to check their slip resistance in both dry and wet conditions and can give advice prior to new flooring being installed, or review existing flooring.

Simply contact your local SHE Advisor

Statutory Inspection vs Servicing ***They are not the same!***

Statutory inspections are documented checks required under specific legislation to identify whether work equipment can be operated, adjusted and maintained safely, with any deterioration detected and remedied before it results in a health and safety risk.

Equipment that requires Statutory inspection, i.e. pressure systems, lifting equipment and Local Extraction Ventilation, (LEV).



Servicing ensures that work equipment does not deteriorate to the extent that it may put people or equipment at risk.

Employers in control of work equipment are required to keep work equipment “maintained in an efficient state, in efficient order and in good repair”.

*For example: An MOT on your Car is classed as an **Inspection**, where changing the engine oil is **Servicing***



SHE notices: SN284

Who's Representing YOU?

Good Health and Safety (H&S) management relies on the support and commitment of all staff to make our workplaces safe.

Site & Department H&S Committees provide a formal route by which Trade Union (TU) H&S representatives discuss safety with management.

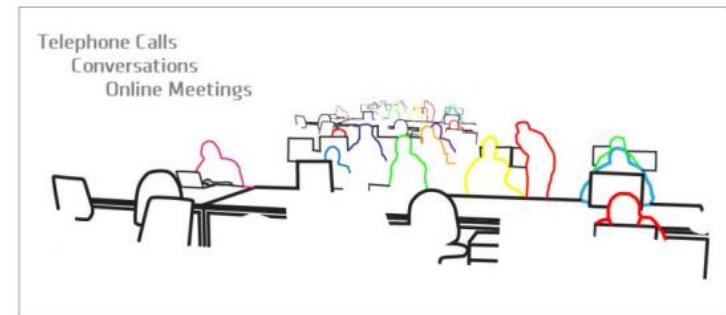
Do you know who your representatives are?

Who	Union	Site/Contacts
Mark Hancock	Prospect	DL/ext. 3980
David Holder	Prospect	DL/ext. 3120
Christine Mills	Prospect	DL/ext. 3554
Angela Walsh	Prospect	DL/ext. 3363
Marie White	Prospect	DL/ext. 3346
Charles Ballard	Prospect	RAL/ext. 7721
Stephen Bell	Prospect	RAL/ext. 5416
Steve Crothers	Prospect	RAL/ext. 6564
Michael Hirsch	Prospect	RAL/ext. 7145
Ian Johnson	Prospect	RAL/ext. 6738
Dave McGarry	Prospect	RAL/ext. 4453
Gregory Nelson	Prospect	RAL/ext. 5270
Bhavin Patel	Prospect	RAL/ext. 6309
Andrew Seville	Prospect	RAL/ext. 5689
Maria Milanova	Prospect	ROE/ext. 9390
Chris Waring	Prospect	ROE/ext. 9368

Nuisance



Nuisance noise is any persistent noise(s), commonly below legal hearing protection limits that can cause stress, headaches or affect your ability to concentrate and work but does not harm hearing.



Nuisance noise can arise from many sources – colleagues talking on phone, office equipment, construction work or ground maintenance outside.



Please consider your colleagues and inform them before undertaking activities that may create noise and disturb or distract them – this will allow individuals affected to plan ahead.

SHE notices: SN284

Lab clearance: Radiation Areas

Areas used for radiation activities may need additional checks when decommissioned, refurbished or materials/equipment removed:

- ✓ Always clear the area **on completion of works** while those with the knowledge of the work are present.
- ✓ Ensure that **all radioactive materials are removed**.
- ✓ Is a **radiation clearance survey** required?
 - ✓ See Safety Code 19: Appendix 9: **Lab/area clearance checklist**.
- ✓ Put in place a **radioactive waste plan** if material being removed could be contaminated or activated.
- ✓ Check **radiation monitoring records** and keep them for at least two years.



- ✗ Don't assume it can be sorted out after/during the work to clear the area.



- ✗ Remember **remove radiation trefoil's from all general waste streams**.

Inspect your gadget



STFC electrical equipment continues to be used at home e.g. PCs, laptops, speakers, monitors, phone chargers, power leads etc.



STFC has resumed periodic inspection & test of electrical equipment - **PAT testing – equipment being used at home MUST be brought in for testing as part of this programme.**

PAT testing is like an MOT, you should continue to **inspect electrical equipment prior to use:**



- Plugs and sockets for signs of overheating;
- Electrical leads for signs of damage or inner wire exposure; and
- Equipment casing for cracks or signs of **overheating especially around the battery enclosure** in laptops.



Damaged equipment should be taken out of service immediately and replaced

SHE notices: SN284

COVID-19 Variants

Could you spot the latest Symptoms?

Make yourself aware of the common symptoms of COVID-19

DELTA Variant:

The four key symptoms are:

- **Headache**
- **Sore Throat**
- **Runny nose**
(May feel like a heavy cold)
- **Shortness of breath**

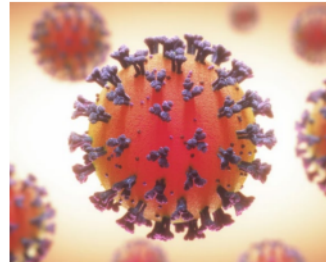


OMICRON Variant:

The top five symptoms are:

(As listed by Zoe.com)

- **Runny nose**
- **Headache**
- **Fatigue (mild or severe)**
- **Sneezing**
- **Sore throat**



If you experience these symptoms, stay at home, book a PCR test and inform your line manager who will follow STFC Covid protocol



HANDS



FACE



SPACE



AIR

Incidents reported

No new incidents reported?

- I08312: 24 Sep 2021. Server Display Screen electrical failure (with crackling sound and burning smell effects)

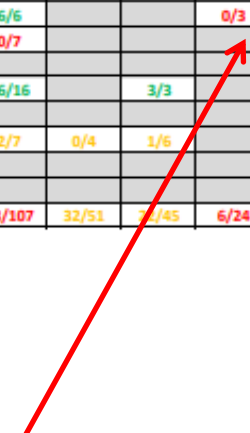
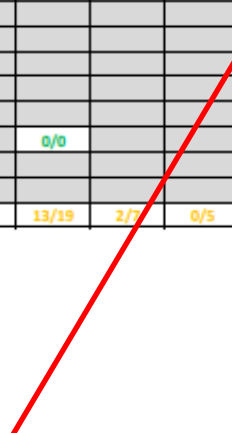
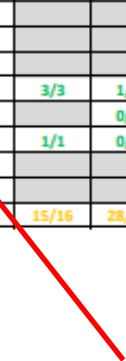
Incident Severity: Minor

- I08231: 24 Aug 2021. Fly-tipping of batteries in the PPD print room

Incident Severity: Minor

Audit record Feb 2022

Department	Flammable gases and dusts	Work at height	Confined spaces	Hazardous substances	HSS management system	PPD All Codes	Static magnetic fields	L.E.I.A	Management of contractors	Buildings and premises	COSHH	Health surveillance	First aid	Lone working	Legionella	Testing of electrical equipment	Sealed sources	Radioactive waste	Electrical safety management	Controlling Pollution	Controlled and hazardous waste
Report Issued	Feb-16	Feb-18	Mar-19	Mar-19	Mar-20	Apr-20	May-20	May-20	Aug-20	Aug-20	Feb-21	Feb-21	Feb-21	Apr-21	May-21	Jun-21	Nov-21	Nov-21	Dec-21	Jan-22	Feb-22
CLF	1/1	0/0	0/0	0/0			7/7	1/1	2/2	2/2	3/3			7/7	0/1	1/3	2/2		0/2		3/7
ISIS	2/2	2/2	2/2	1/1			8/13	5/5	1/1	1/1	0/1			7/7	3/3	1/6	1/6	2/6	0/2		0/15
Digital Infrastructure									2/8					0/7					0/4		
Estates		5/6	10/10	3/6				1/2	18/18	13/20				12/13	6/12	3/7	3/3		0/13	0/5	0/13
HR											2/2										
SHE GROUP	5/6	4/4	2/4	4/6	34/46	1/2	2/2	1/3	6/7	0/2	0/4	0/5	0/5	1/11	15/23	2/5	0/7	0/5	2/18	0/6	0/17
TECHNOLOGY	1/1	3/3	2/2	2/2			1/1	7/7	1/1		5/5			6/6	6/6	4/6	0/3	1/1	0/1		0/12
RAL SPACE		10/10	2/2	0/0				0/0	1/1	0/0	2/2			7/7	1/1	5/7			0/2		0/3
ASTECC	2/2	1/1	0/0	0/0			8/8	1/1	2/3		1/2			6/8	1/1	2/2					0/1
UKATC		2/2	0/1	0/0				0/0	3/3	1/1	2/2			3/5		0/0			0/1	0/3	0/3
SO - Programmes																					
Strat Plan & Comms																					
PPD						5/5								6/6			0/3				
SCIENTIFIC COMP.														0/7							
FINANCE																					
RCaH	3/3	1/1	0/0	1/1				1/1	2/2					16/16		3/3					0/6
Cockcroft		0/0	0/0	0/0				0/0	0/0												
BID	1/1	0/0	0/0	0/0				0/0	2/2		0/0			2/7	0/4	1/6					0/6
ING																					
Hartree																					
TOTALS	15/16	28/29	19/21	11/16	34/46	6/7	26/31	17/20	40/48	17/26	13/19	2/7	0/5	73/107	32/51	21/45	6/24	3/12	2/43	0/14	3/83



Sealed sources Audit: 2 Nov report



Safety, Health
and Environment

STFC Safety Health & Environment
(SHE) Audit Report

Scope: SC - 14: Sealed Sources

Ref: 2020/21-01 **Status:** Final
Date: September 2021 **Author(s):** Sarah Clifton-Climas, Tony Powell, Christine Mills, Mark Bradley

Recipients: **Audited Department Directors:** John Collier; Robert McGreevy/Roger Eccleston; Ian Lazarus; Anna Orłowska; Dave Newbold; Liz Kitchener
STFC SHE Management Committee: Graeme Finlan; Neil Geddes; Alan Partridge; Tom Britten; Gillian Wright; Elena Potton; Paul Vernon; Steve Crothers; Peter McIntosh; Matt North.
STFC SHE Radiation Management Committee

The audit was based on interviews undertaken virtually and following a question set developed by the STFC RPAs (Radiation Protection Advisers). The question set was based on the responsibilities set out in Code 14. Interviews were undertaken with appropriate people in ISIS, CLF, Technology, Logistics, PPD and SHE Group. Virtual audits have obvious limitations, this meant that it was not possible to review the documentation available to staff in controlled and supervised areas.

Radiation Protection Supervisors in Technology, CLF, ISIS, Logistics and PPD were invited for interview to attempt to assess procedural compliance to the code within their respective areas of responsibility. PPD was the only department which did respond to interview requests and so PPDs procedural compliance with this code cannot be inferred from this report.

Sealed sources Audit:

2 Nov report

Ref	Observation and its risk/implication <small>(including cross reference to relevant Safety Code clause)</small>	Recommendation	Category	Management Response	Where action agreed	
					Action owner	Completion date
6.2.1	PPD did not take part in the audit process. This is disappointing as there are concerns about the buy-in of PPD to the proper management of radiation safety. The RPAs	It should be noted that there has been some recent improvement, in the interactions with the RPAs and Radiation SHE Committee however, the department needs to ensure that this is strengthened.	Minor			

PPD management of working with radioactive sources:

- Ensure that PPD RPS has overview of all radiation sources and radiation work in Department
- RPS to hold a copy of all Radiation Risk Assessment associated with sources in PPD
- RPS to interact with Radiation SHE Committee through its regular meetings
- RPS to report to PPD Safety Committee meeting as standing item

2021/22 STFC H&S objectives

2020/21 Health and Safety objectives

- 1 **COVID-19** - Manage safe return of staff, tenants, term contractors, facility users etc. to agreed levels of on-site working.
- 2 **Mental health** - Ensure that all staff are actively supported by their managers and have access to the resources, including training, they need to support mental health and wellbeing.
- 3 **SHE Risk Registers:**
 - 3.1 - Build actions to mitigate the highest risks determined by Departmental SHE risk registers into Departmental SHE Improvement plans for 2021/22.
 - 3.2 - Consolidate Departmental risk registers at site and STFC levels for review by Site and STFC SHE Management Committees.
- 4 **Fire Risk Assessments (FRAs)** - Building Fire Managers complete a review of all outstanding building Fire Risk Assessments agreeing actions to address outstanding issues.

Our follow up:

1. Top priority of DSC
2. We have the PA-PPD charged with this
3.
 1. Done
 2. SHE risk registers now being compiled cross departmental
4. **Done**

2021/22 PPD H&S objectives

2021-22 Objectives and Plans

ID	Action	Who is responsible	Target date
1201	Report quarterly to PPD staff on who has outstanding SHE <u>training</u> in the department. Ensure line management know who needs training and that this is important.	PPD SHE Committee	ongoing
1703	Ensure safety procedures for <u>Boulby Laboratory</u> are reviewed during the annual site shutdown	Director <u>Boulby Lab</u>	September 2021
2101	Ensure a safe return to work for all PPD staff and a continued CV19 safe working environment	PPD Director, PPD DSC	Throughout 2021-22
2102	Put mitigations in place to manage risks identified in the PPD SHE <u>risk register</u>	PPD DSC and Director	October 2021
2103	Ensure PPD lab spaces in R1 are thoroughly risk assessed following change in use/occupants	DSC and lab owners	Staggered following <u>opening up of labs</u>

Training landscape 4 Jan 2022

- Needs updating with online data

Last Name	SHE Induction / Refresher (SHE Code 10)	Fire Safety (SHE Code 32)	Display Screen Equipment [on-line] (SHE Code 25)	Workstation Self Assessment (Office PC) (SHE Code 2)	DSE Safe Manual Handling (SHE Code 12)	H&S Management Arrangements (SHE Code 1)	Asbestos Essentials (Objective)	Electrical Safety Essentials (Objective)
Adye	22/07/2021	23/01/2019	17/04/2019	22/09/2021	10/10/2019	07/07/2017	02/07/2019	16/10/2020
Andreopoulos	09/09/2021	14/06/2021	14/06/2021	09/09/2021	22/11/2019	16/07/2018	22/11/2019	10/02/2021
Armstrong	19/05/2021	19/05/2021	20/05/2021	12/07/2021	19/05/2021	20/05/2021	20/05/2021	10/06/2021
Baines	30/10/2018	12/10/2017	18/04/2019	22/09/2021	10/02/2021	23/07/2018	09/07/2019	27/10/2020
Balashov	10/02/2021	10/02/2021	14/05/2020	14/05/2020	15/02/2019	15/10/2018	14/08/2019	02/10/2020
Ball								
Banks	12/02/2021	12/02/2021	29/08/2019	29/08/2019	19/08/2020	31/05/2019	22/10/2020	05/10/2020
Beadle	11/02/2021	11/02/2021	22/09/2020	18/04/2019	19/08/2020	26/03/2019	13/08/2019	22/09/2020
Brew	06/02/2020	23/06/2017	16/10/2019	23/10/2019	22/11/2019	25/04/2018	13/08/2019	02/10/2020
Buttinger	11/02/2021	11/02/2021	05/06/2020	05/06/2020	02/10/2020	10/07/2020	02/10/2020	02/10/2020
Cornford	10/02/2021	10/02/2021	20/08/2021	20/08/2021	10/02/2021	08/01/2020	08/01/2020	01/10/2020
Cornwall	02/06/2021	23/01/2019	13/01/2020	15/10/2020	10/10/2019	23/07/2018	13/08/2019	02/10/2020
Cox								
Dixon	03/08/2021	24/02/2017	19/10/2021	19/10/2021	07/07/2017	19/03/2019	20/01/2020	14/12/2020
Djaoui	10/02/2021	22/07/2021	04/10/2021	04/10/2021	06/06/2019	11/02/2019	16/08/2019	09/10/2020
Dopke	24/01/2019	01/05/2019	20/01/2020	29/10/2019	09/12/2021	26/09/2018	25/07/2019	08/10/2020
Dunford	05/06/2019	08/05/2019	10/07/2019	21/05/2020	08/10/2019	02/03/2021	10/02/2020	14/10/2020
Ellis	10/09/2018	01/11/2018	21/09/2018	21/09/2018	03/10/2018	11/02/2019	13/08/2019	02/10/2020
Emelivanov	12/06/2019	30/01/2019	10/07/2019	10/07/2019	10/10/2019	16/07/2018	03/09/2019	02/10/2020
Gallop	10/02/2021	11/07/2019	23/07/2021	23/07/2021	02/10/2020	03/08/2018	13/08/2019	24/09/2020
Gopalam				05/10/2021				
Guilloton	14/07/2021	29/09/2021	29/09/2021		29/09/2021	30/09/2021	30/09/2021	29/09/2021
Harder	15/02/2021	02/11/2016	11/02/2021	11/02/2021	24/05/2019	04/10/2018	22/11/2019	02/10/2020
Holin	13/05/2021	13/05/2021	11/01/2021		11/01/2021	05/01/2021	05/01/2021	05/01/2021
Hristova	16/03/2020	08/06/2021	23/03/2020	23/03/2020	02/10/2020	07/04/2020	23/03/2020	05/10/2020
Jones	13/07/2021							
Kaboth	22/06/2021	22/06/2021	22/06/2021		22/06/2021	11/10/2018	22/06/2021	22/06/2021
Kelly	15/02/2021	12/11/2019	11/09/2019	11/05/2020	12/11/2019	09/09/2019	29/10/2019	03/10/2020
Kelsey	30/05/2019	03/07/2019	21/12/2020	03/03/2020	22/11/2019	14/09/2018	05/09/2019	19/10/2020
Khazov	11/02/2021	11/02/2021	24/04/2019	09/07/2019	05/03/2019	31/10/2018	02/09/2019	10/02/2021
Kirk	03/07/2019	11/07/2019	18/11/2019	17/06/2021	26/06/2020	13/11/2018	29/07/2019	02/10/2020
Loader	14/07/2021	24/05/2019	15/08/2017	09/10/2018	19/06/2019	27/07/2017	26/06/2019	19/10/2020
Loader	11/05/2017	07/05/2019	24/09/2020	21/09/2021	24/09/2020	20/07/2018	13/08/2019	24/09/2020
Majewski	22/04/2021	22/04/2021	14/12/2020	14/12/2020	22/04/2021	08/10/2018	04/02/2020	14/12/2020
Manolopoulos	26/02/2021	10/02/2021	25/06/2021	25/06/2021	22/07/2021	30/07/2018	28/10/2019	09/02/2021
Martinez Lopez	12/06/2021	12/06/2021	10/09/2021		13/06/2021	12/06/2021	14/09/2021	14/09/2021
Martin-Haugh	24/01/2019	11/10/2018	15/07/2019	15/07/2019	06/02/2020	23/07/2018	14/08/2019	23/09/2020
Matheson	11/02/2021	30/01/2020	02/10/2020	21/09/2021	02/10/2020	18/07/2018	22/11/2019	02/10/2020
McMahon	22/05/2019	08/09/2020	08/09/2021	31/03/2016	30/05/2019	08/01/2019	20/10/2019	20/10/2020
Meehan	11/02/2021	11/02/2021	09/11/2020	10/11/2020	19/08/2020	17/07/2018	29/08/2019	22/09/2020
Middleton	11/07/2019	13/06/2017	08/10/2020	08/10/2020	22/11/2019	06/02/2018	02/07/2019	30/06/2020
Murphy	11/02/2021	12/02/2021	28/09/2020	17/11/2020	28/07/2020	28/07/2020	28/07/2020	27/07/2020
Nandakumar	12/02/2021	12/02/2021	11/03/2020	21/09/2021	06/10/2020	16/07/2020	03/07/2019	06/10/2020
Newbold	07/01/2019	23/10/2018	12/02/2019	06/05/2020	20/11/2018	03/04/2019	13/08/2019	02/10/2020
Nova	13/05/2021	13/05/2021	24/09/2020	19/08/2019	15/06/2020	16/07/2018	02/07/2019	24/09/2020
Olaiya	14/05/2021	14/05/2021	29/04/2019	05/10/2020	26/02/2019	12/02/2019	23/08/2019	05/10/2020
Paling	13/02/2021	13/02/2021	17/11/2020	18/11/2020	19/08/2020	17/07/2018	03/07/2019	17/11/2020
Papanestis	11/07/2017	11/07/2017	20/10/2020	22/10/2018	02/11/2017	12/07/2017	13/08/2019	02/10/2020
Phillips	22/04/2021	10/02/2021	02/10/2020	02/10/2020	10/02/2021	03/01/2019	02/07/2019	02/10/2020
Ricciardi	10/02/2021	06/08/2021	22/07/2019	21/09/2021	21/02/2019	06/02/2018	03/07/2019	05/10/2020
Sankey	10/10/2019	23/01/2019	11/12/2018	20/10/2020	08/11/2019	05/06/2018	27/06/2019	02/10/2020
Sawyer	11/02/2021	20/02/2020	10/03/2020	10/03/2020	10/03/2020	16/07/2018	21/11/2019	27/10/2020
Schuh	13/05/2021	13/05/2021	29/08/2020	08/06/2021	29/08/2020	29/08/2020	29/08/2020	29/08/2020
Scovell	10/02/2021	10/02/2021	21/09/2020	21/09/2020	19/08/2020	05/10/2017	02/07/2019	21/09/2020
Sekar	07/09/2021	07/09/2021	07/09/2021		07/09/2021	07/09/2021	07/09/2021	07/09/2021
Shepherd-Thermistocleous	27/06/2021	27/06/2021	08/10/2020	09/08/2016	27/06/2021	28/06/2021	13/08/2019	27/06/2021
Smart	15/10/2018	11/02/2021	17/11/2021	25/10/2018	27/10/2020	06/03/2019	14/08/2019	27/10/2020
Tomalin	17/10/2019	02/05/2019	30/04/2019	19/12/2017	29/09/2021	26/10/2018	13/08/2019	09/02/2021
Toth	10/02/2021	10/02/2021	30/09/2020	09/02/2021	19/08/2020	17/07/2018	13/08/2019	30/09/2020
Townsley	10/02/2021	10/02/2021	21/09/2020		01/09/2021	21/09/2020	21/09/2020	21/09/2020
Tucker	24/09/2019	30/01/2019	19/06/2020	13/03/2020	27/02/2019	08/10/2018	13/08/2019	19/06/2020
Van der Grinten	01/11/2018	08/02/2019	18/03/2020	18/04/2019	15/02/2019	05/06/2017	19/07/2019	19/08/2020
Villani	30/10/2019	10/02/2021	13/08/2019	13/08/2019	10/02/2021	08/10/2018	14/08/2019	20/10/2020
Vladisavljevic	09/03/2020	04/06/2021	09/03/2020	07/04/2020	20/11/2020	09/03/2020	09/03/2020	04/06/2021
Walder	17/02/2020	10/02/2021	20/04/2020	10/02/2021	15/06/2020	09/03/2020	06/03/2020	23/09/2020
Watton								
Wawrowska	20/07/2021	26/07/2021	21/09/2021		21/09/2021	26/07/2021	26/07/2021	26/07/2021
Wieleers	10/10/2021	03/05/2017	25/02/2020	25/02/2020	04/05/2017	05/12/2018	13/08/2019	14/10/2020
Williams	24/10/2019	10/10/2019	08/10/2020	21/09/2021	03/10/2020	05/07/2017	13/08/2019	03/10/2020
Wilson	10/02/2021	10/02/2021	23/09/2020	03/10/2020	23/09/2020	08/02/2019	04/07/2019	23/09/2020
Yeoman	15/02/2021	15/02/2021	13/11/2020	17/11/2020	19/08/2020	18/07/2018	03/07/2019	30/09/2020
Zhang	02/05/2019	10/02/2021	10/02/2021	22/04/2021	10/02/2021	27/09/2018	13/08/2019	02/10/2020
Lamers James	02/11/2021	02/11/2021	03/11/2021		03/11/2021	03/11/2021	03/11/2021	03/11/2021

Training 31 Dec 2021

Department	Staff Nos	SHE Induction/ Refresher	Fire Safety	Safe Manual Handling	DSE training	DSE assessment
ASTeC	91	100%	100%	97%	100%	97%
Business and Innovation	91	99%	100%	99%	99%	98%
EXSO	18	78%	89%	100%	100%	89%
CLF	185	86%	90%	95%	94%	81%
Digital Infrastructure	74	73%	82%	93%	96%	84%
Estates	203	76%	88%	87%	85%	74%
Hartree	107	88%	93%	96%	96%	93%
ISIS	661	58%	69%	78%	81%	67%
PPD	74	93%	92%	92%	92%	80%
Programmes	62	74%	84%	90%	92%	92%
RAL Space	347	85%	90%	93%	91%	87%
Scientific Computing	239	95%	97%	97%	98%	97%
SHE Group	21	100%	100%	100%	100%	100%
SPC	56	77%	79%	95%	93%	89%
Technology	291	89%	91%	95%	96%	91%
UKRI Finance	39	74%	82%	92%	82%	74%
UKRI HR	69	83%	84%	78%	78%	78%
UKRI Commercial Procurement	15	47%	47%	33%	47%	60%
UKATC	114	95%	96%	96%	97%	95%
STFC	2763	80%	85%	90%	90%	83%

Department	Staff Nos	Asbestos Essentials	STFC H&S Management Arrangements	Electrical Safety Essentials
PPD	74	92%	92%	92%
STFC	2763	94%	95%	91%

PPD report to RAL SHE meeting

RAL Safety Management Committee

- 22 Feb 2022
- Successes?
- Any feedback from us?

push as staff returned...

	Staff Nos	Induct/Refresh	Fire Safety	Manual Handling	DSE training	DSE assess	Asbestos Essentials	STFC H&Mngmnt Arrngmnt
PPD	74	93%	92%	92%	92%	80%	92%	92%
STFC Total	2763	80%	85%	90%	90%	83%	94%	95%

Other training issues

Examples of Departmental successes in SHE management

Issue of Site wide relevance from [Departmental SHE Committee](#)

AOB

Department	PPD	Period (Q/FY)	Q3 2021/22			
Learning from Departmental SHE incidents for others	incidents reported in PPD: <ul style="list-style-type: none"> • No incidents since Sep22 (is this correct?) 					
Significant findings from Department safety tours	Initially conducted ad-hoc safety visit in R1 PPD labs. Now full lab tour has been carried out. Action being written up.					
Progress in completion of actions arising	Tour Ref.	Date	Area	Actions		
				Complete	In progress	Overdue
	175	29/10/2021	PPD labs	17%		
	36	05/12/2018	PPD labs	100%		
	09.782	26/06/2018	PPD offices	100%		
Progress with Department SHE Improvement Plans	Progress in PPD 2021/22 SHE Improvement plan:					
	Ref.	Objectives	Progress	Commentary		
	2101	Ensure a safe return to work for all PPD staff and a continued CV19 safe work environment	In line with STFC/RAL arrangements	Shared occupancy offices monitored with CO2 monitors		
	2102	Put mitigations in place to manage risks identified in the PPD SHE risk register	ongoing			
	2103	Ensure PPD R1 labs are thoroughly risk assessed following change in use/occupants.	In progress	Actions from Lab tour incorporated in RA		

PPD Q3 report from RAL-SHE



Science and
Technology
Facilities Council

Author: Garth Harris SHE Group

Date: February 2022

Document Reference: *PPD SHE report Q3 2021-22*

PPD Health and Safety Management Committee

Safety, Health and Environment Report for Q3 2021 / 2022 (Oct – Dec 2021)

Action for the Committee:

1. Cascade the information in section 2 (SHE Group communications and SHE Code updates) within PPD as appropriate.
2. Overdue risk assessment reviews should also be undertaken promptly where the activity is ongoing. Where activities have been suspended, the risk assessment should be archived, and in the event of the work resuming the assessment must be reviewed in advance to ensure that control measures remain effective.
3. PPD staff who have not completed the DSE assessment module must be encouraged to so, as both modules are required to formally complete the training, thereby closing the gap between the two modules of the course.
4. A management response is required for actions identified in the sealed sources audit (report issued in November 2021).
5. Review progress against the 2021/22 Health and Safety objectives
6. Departments are asked to note the details of the major incidents reported in the quarter (appendix 3.) and to disseminate learning as appropriate.

AOB

