

Non-staff access to STFC training resources

Summary:

This document aims to provide guidance to contractors, visitors and collaborators on the following subjects:

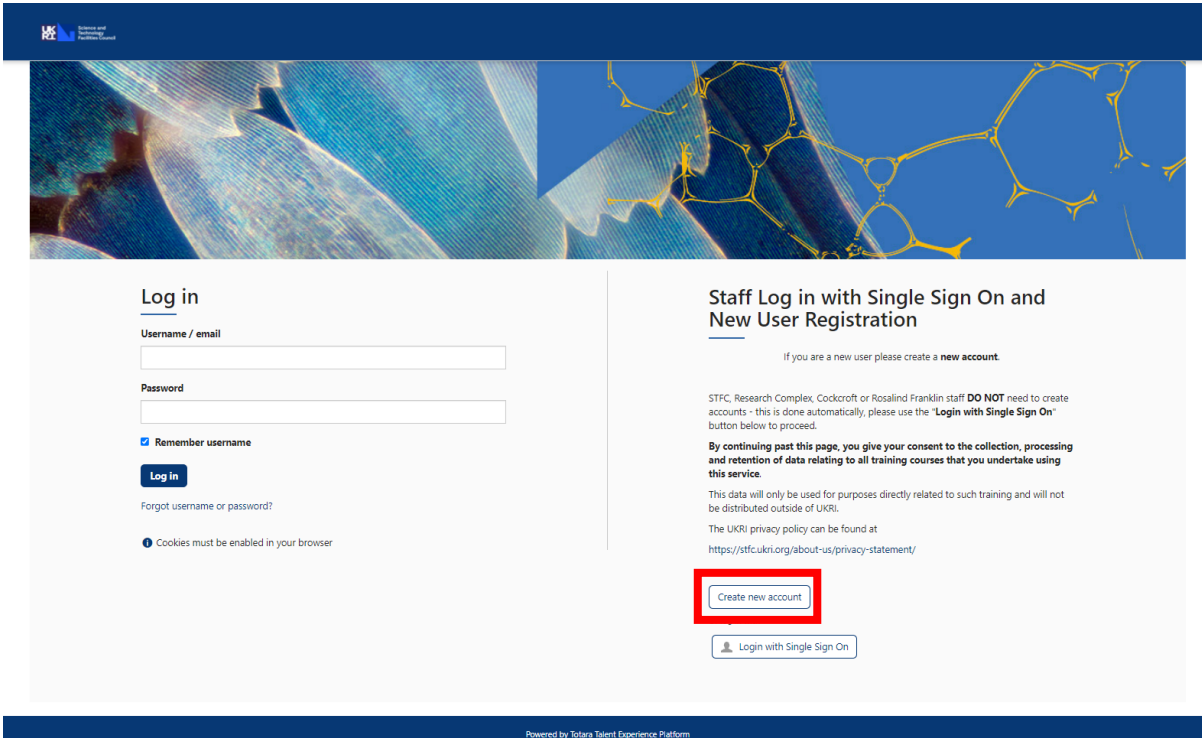
- [Accessing the learning management system \(LMS\)](#)
- [Registering an account](#)

Accessing the learning management system (LMS)

Contractors, visitors and other STFC collaborators can access the STFC learning management system using the following link:

<https://lmsweb.stfc.ac.uk/moodle/login/index.php>

At the log-in screen, you should find a link at the bottom right of the page to create a new account, click this to sign up to the learning management system and access the STFC training.




The screenshot shows the login page for the STFC Learning Management System (LMS). The page has a dark blue header with the UKRI logo on the left and a stylized plant logo on the right. Below the header is a large banner image showing a close-up of plant cells. The main content area is divided into two columns. The left column is titled 'Log in' and contains a 'Username / email' field, a 'Password' field, a 'Remember username' checkbox, a 'Log in' button, a 'Forgot username or password?' link, and a note about cookies. The right column is titled 'Staff Log in with Single Sign On and New User Registration' and contains a link to create a new account, a 'Login with Single Sign On' button, and a 'Create new account' button which is highlighted with a red rectangle. The footer of the page is dark blue and contains the text 'Powered by Totara Talent Experience Platform'.

Registering an account

At the registration page complete the form with accurate information about yourself, this will help STFC find your training record so we can ensure you have completed the training required to access and work on STFC sites.

Once you have completed the form, click the “Create my new account” button to continue. Try to complete as many fields as possible as this will help us find your account should you need assistance in the future. Required fields are marked with a red asterisk: *


You are not logged in. [Log in](#)

New account

There are required fields in this form marked *.

▼ Collapse all

▼ Choose your username and password

Username*

The password must have at least 10 characters, at least 2 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 2 non-alphanumeric character(s) such as *, -, or #

Password*

▼ More details

Email address*

Email (again)*

First name*

Surname*

City/town

Country

▼ External users

Organisation*

Relationship to STFC*

Work Site

[Create my new account](#) [Cancel](#)

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To continue you must now access and click the link in the confirmation email to activate your account.

Note: Gmail users may not see the email appear in their inbox because the email is categorised by Gmail as a "Promotion" email, you should be able to find the email by navigating to "All Mail" or through "Categories" > "Promotions".

Hi,

A new account has been requested at 'STFC Learning Management System' using your email address.

To confirm your new account, please go to this web address:

<https://lmsweb.stfc.ac.uk/moodle/login/confirm.php?data=nVMF5HMPs3XpWDL/andrew-test-3>

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Totara Administrator
totaraadmin@stfc.ac.uk

On clicking the link you will be taken to a page that will confirm your registration is complete. Clicking the “Continue” button will log you into your new account.

