

STFC SHE Training for Non-Technical Managers

Course Aims and Objectives

January 2017

Aim

- To train STFC Non-Technical Managers in the SHE management of their staff, areas and activities in line with:
 - STFC's SHE Management System and
 - STFC's SHE Policies and Codes

Course duration: Half-day

At the end of this training, STFC staff will:

- Understand the motivation for improved SHE performance throughout STFC and the importance of buy-in from all line managers.
- Understand the structure of the STFC SHE management system and the pivotal role of the SHE policies and codes
- Receive an introduction to all the requirements of the two STFC documents:
 - STFC Office SHE Essentials
 - STFC Environmental Essentials
- Review the requirements of the individual codes relating to the Essentials documents and in particular summarise Line Manager responsibilities
- Through a quiz format, learn about the wide range of information and resources available through the SHE website
- Understand the importance of the Line Manager-Individual interaction in SHE management
- Understand the importance of risk assessment, competence and training in the SHE management of all staff
- Benefit from an opportunity to consider the relevance of all course learning to their own management situation
- Have completed a multiple-choice questionnaire on subject matter from all the above to assess learning of the key points